

# Employee Resources

Office and Employees Served	Description	Contact		
<b>Office of the Ombuds</b> <i>All Employees</i>	<b>Ombuds:</b> Confidential, neutral, informal and independent resource for work-related issues and conflicts.	<b>Position vacant</b>		
<b>Faculty Ombuds</b> <i>Faculty</i>	<b>Ombuds:</b> Confidential, neutral, informal and independent resource for work-related issues and conflicts.	<b>Kathryn Rickard</b> <b>Phone:</b> (970) 491-5121 <b>Email:</b> <a href="mailto:kathryn.rickard@colostate.edu">kathryn.rickard@colostate.edu</a> <b>Web:</b> <a href="https://ombudsandead.colostate.edu/csuo-ombuds-office/">https://ombudsandead.colostate.edu/csuo-ombuds-office/</a>		
<b>Employee Assistance Program (EAP)</b> <i>All Employees</i>	<b>EAP:</b> Counseling, crisis intervention, work/life resources and guidance, legal and financial planning assistance, traumatic event debriefing, departmental support	<b>ONSITE: Jan Pierce</b> <b>Phone:</b> (970) 491-1527 <b>Email:</b> <a href="mailto:jan.pierce@colostate.edu">jan.pierce@colostate.edu</a> <b>Web:</b> <a href="https://ombudsandead.colostate.edu/csuo-ombuds-office/">https://ombudsandead.colostate.edu/csuo-ombuds-office/</a>  <b>ComPsych, 24 hours/day</b> <b>Phone:</b> 1-800-497-9133 ID: CSUEAP <b>Web:</b> <a href="http://guidanceresources.com">guidanceresources.com</a>		
<b>CARE Program</b> <i>All Employees</i>	<b>CARE PROGRAM:</b> The CARE Program connects and refers CSU Employees to local health and social services resources. Provides individualized assistance in locating financial, housing, dependent care and other helpful resources.	<b>Emma Chavez</b> <b>Phone:</b> (970) 491-4839/658-6158 <b>Email:</b> <a href="mailto:emma.chavez@colostate.edu">emma.chavez@colostate.edu</a> <b>Web:</b> <a href="https://care.colostate.edu/">https://care.colostate.edu/</a>		
<b>Human Resources Employee Relations</b> <i>All Employees</i>	<b>Offers consulting services to employees, supervisors and managers regarding:</b> <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <li>• Rule and Policy Interpretation</li> <li>• Leave Coordination</li> <li>• Performance Management</li> <li>• Workplace Behavior Consultations</li> </ul> </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> <li>• Employee/Supervisor Communications</li> <li>• Facilitation</li> <li>• Training and Custom Presentations</li> <li>• Grievance process</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li>• Rule and Policy Interpretation</li> <li>• Leave Coordination</li> <li>• Performance Management</li> <li>• Workplace Behavior Consultations</li> </ul>	<ul style="list-style-type: none"> <li>• Employee/Supervisor Communications</li> <li>• Facilitation</li> <li>• Training and Custom Presentations</li> <li>• Grievance process</li> </ul>	<b>Erik Hokanson</b> <b>Phone:</b> (970) 491-0950/491-6947 <b>Email:</b> <a href="mailto:Erik.Hokanson@colostate.edu">Erik.Hokanson@colostate.edu</a> <b>Web:</b> <a href="http://www.hrs.colostate.edu">www.hrs.colostate.edu</a>  <b>Jeff Milton</b> <b>Phone:</b> (970) 491-2554 <b>Email:</b> <a href="mailto:jeff.milton@colostate.edu">jeff.milton@colostate.edu</a> <b>Web:</b> <a href="http://www.hrs.colostate.edu">www.hrs.colostate.edu</a>
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<b>Training and Organizational Development</b> <i>All Employees</i>	Provides ongoing training for personal and professional development, including the CSU Supervisor Development Program. Customized training and facilitation as requested.	<b>Marsha Benedetti</b> <b>Phone:</b> (970) 491-1773 <b>Email:</b> <a href="mailto:Marsha.Benedetti@ColoState.edu">Marsha.Benedetti@ColoState.edu</a> <b>Web:</b> <a href="https://training.colostate.edu/">https://training.colostate.edu/</a>		
<b>Office of Equal Opportunity</b> <i>All Employees and Students</i>	<ul style="list-style-type: none"> <li>• Information on discrimination, harassment and consensual relationships policies.</li> <li>• Complaint procedures, including informal and formal resolution processes, for discrimination, harassment and retaliation.</li> <li>• Evaluation and designation of disability status for employees.</li> <li>• Facilitation of reasonable accommodations for employees with disabilities.</li> </ul>	<b>Jennifer Mayhew</b> <b>Phone:</b> (970) 491-5836 <b>Email:</b> <a href="mailto:Jennifer.Mayhew@colostate.edu">Jennifer.Mayhew@colostate.edu</a> <b>Web site:</b> <a href="http://www.oeo.colostate.edu">www.oeo.colostate.edu</a>		
<b>University Grievance Officer</b> <i>Faculty and Administrative Professional Employees</i>	Administers procedures outlined in Faculty Manual Sections K. and E.15. Focuses on recommendations, actions or decisions by supervisors or administrators that grievants believe are unfair, unreasonable, arbitrary, capricious or discriminatory. Resolution can include conciliation, referral to other units, mediation or a formal grievance hearing.	<b>Richard Eykholt</b> <b>Phone:</b> (970) 491-7366 <b>Email:</b> <a href="mailto:UGO@ColoState.edu">UGO@ColoState.edu</a> <b>Web:</b> <a href="https://www.colostate.edu/faculty-and-staff/university-grievance-officer/">https://www.colostate.edu/faculty-and-staff/university-grievance-officer/</a>		

<p><b>Student Resolution Center</b> <i>Students and Faculty</i></p>	<p><b>Conflict Resolution Services:</b> Serves as a proactive, problem-solving and non-adjudicative resource for students with conflicts, and faculty and staff on matters involving students.</p> <p><b>Student Conduct Services:</b> Assists faculty with issues of academic misconduct and guidance for students with disruptive or concerning behaviors.</p>	<p><b>Melissa Emerson</b> <b>Phone:</b> (970) 491-7165 <b>Email:</b> <a href="mailto:Melissa.Emerson@ColoState.edu">Melissa.Emerson@ColoState.edu</a> <b>Web:</b> <a href="http://www.conflictresolution.colostate.edu">www.conflictresolution.colostate.edu</a></p>
<p><b>Support and Safety Assessment</b> <i>All Employees and Students</i></p> <p><b>TELL SOMEONE Hotline</b> <i>All Employees and Students</i></p>	<p>Chairs the Student and Employee Consultation Teams to assess individuals and situations for safety risk to the CSU community and provide support and resolution. Consults with individuals and departments regarding safety and risk in the workplace.</p> <p>Support and Safety manages the Tell Someone hotline where referrals are made to campus resources that can develop strategies and use resources to discreetly help students and employees who may be in distress.</p>	<p><b>Dwight Burke</b> <b>Phone:</b> (970) 491-7407 <b>Email:</b> <a href="mailto:Dwight.Burke@ColoState.edu">Dwight.Burke@ColoState.edu</a> <b>Web:</b> <a href="http://www.supportandsafety.colostate.edu">http://www.supportandsafety.colostate.edu</a></p> <p><b>TELL SOMEONE Hotline:</b> (970) 491-1350 OR <a href="http://supportandsafety.colostate.edu/tell-someone">http://supportandsafety.colostate.edu/tell-someone</a></p>

09/19/2018